

John F Kennedy Chapter of the National Honor Society



**Annual Resource Guide
2019 - 2020 Edition**

Welcome!

We hope this book provides you with useful information and answers to your potential questions. If at any time you have a question that is not answered here, please ask your officers or the advisors!

2019 - 2020 Contact information

Name	Title	Responsibilities
Mallory Kochanek 20011891@students.pinckneypirates.org (734) 646 - 0068	President	Run meetings, oversee committee chairs
Michael Griffin 20015035@students.pinckneypirates.org (734) 355 - 2396	Vice President	Track attendance
Benjamin Wittrup 20016038@students.pinckneypirates.org (810) 206 - 9305	Secretary	Take meeting minutes, maintain website
Joshua VanBynen 20012140@students.pinckneypirates.org (517) 245 - 5152	Treasurer	Assist with budget, run social media
Anelise Bogin 20015335@students.pinckneypirates.org (734) 552 - 2089	Historian	Document all chapter events
Mrs. Higgins phiggins@pinckneypirates.org (810) 225 - 5607	Advisor	Volunteer Hours Senior Projects Attendance Chapter Budget Money Deposits/Withdrawals Probation
Mrs. Kent jkent@pinckneypirates.org (810) 225 - 5727	Advisor	Induction Blood Drives Spirit Week Winterfest Scholarship and Honors Nights Documents and Forms

*****We use the Remind App for all important notifications. Not checking via the app or email feature does not excuse a member from information sent out.**

This year's Remind App code is: @6g2de4

Website: <http://wearenhspinckney.weebly.com/>

Twitter: nhspinckney

Remember, being a member of the National Honor Society is a privilege, not a right. It takes time and dedication! Below is a summary of the requirements listed in the chapter By-Laws that must be met to maintain active membership.

1.) GPA

All members of National Honor Society must maintain a cumulative GPA of 3.6 or higher.

- Members of the class of 2020 are held to the conditions of their induction: 3.4 or higher

2.) Character

Members must demonstrate positive character inside and outside of school. Any disciplinary actions could lead to probation and/or dismissal.

3.) Community Service

Each quarter, members must complete community service volunteer hours. All community service hours must come from the approved list found on the NHS website or approved by the advisors BEFORE the service is performed to confirm it will be counted. The 2019 - 2020 required hours are: 5 hours per quarter

If you are submitting an activity for review, please keep the following in mind. Volunteer hours should:

- Never be paid for
- Not include NHS events
- Not counted for another organization (e.g. work performed to earn an Eagle Scout award may not also count towards NHS hours, volunteer work mandated by your sports team may not also count toward NHS hours.)

4.) Leadership Project (Seniors only)

This project must be significant in size and provide the member with an opportunity to demonstrate leadership and community service. Please see the rubric for details and the calendar for deadlines.

5.) Attendance: General Membership Meetings

Attendance is mandatory at all general membership meetings. See Appendix A for dates.

6.) Participation: Chapter Events

Participation is mandatory for all Chapter Events. To differentiate the various needs of our members, when possible, we have provided participation options, which allows members to find ways to participate in a manner that fits their interests and personal schedule. Your attendance and participation is essential to the success of the chapter and any absence you accrue, for any reason, creates a burden on the other members who must complete not only their portion of responsibilities, but yours as well. See Appendix B for dates.

Appendix A: 2019 - 2020 NHS Meeting/Event Calendar (subject to change)

Please note: A game/match for a PCHS sports/club team that involves another school will be an excused absence for a general membership meeting, but you still must notify the Vice President in advance. Doctor/dentist appointments, work, babysitting, other club meetings, sports/club team practice, or sporting events for out-of-school groups will NOT be considered excused absences. The PCHS Athletic Office is aware, and supports students participating in other school organizations. PCHS coaches have been notified by NHS and the athletic office that you are to be excused from being late to practice to attend our general membership meetings.

All Member Required Events				
Date	Time	Place	Event	Agenda Main Item
9/3/19	2:40 - 3:30 PM	A202	General Membership Meeting	Welcome back! ARG, T-Shirts, Library Tech, Senior Projects
9/17/19	2:40 - 3:30 PM	A202	General Membership Meeting	Weeding Day, vote on bylaws
9/21/19	8:00 - 2:00 PM	SFSC Doors	NHS Grounds Clean-Up	
9/28/19	8:00 - 2:00 PM	SFSC Doors	NHS Grounds Clean-Up	BACK UP DATE
10/1/19	2:40 - 3:30 PM	A202	General Membership Meeting	Homecoming sales, Babysitting
10/22/19	2:40 - 3:30 PM	A202	General Membership Meeting	Babysitting, U_Matter
11/5/19	2:40 - 3:30 PM	A202	General Membership Meeting	Babysitting, U_Matter, Blood Drive, Winterfest
11/19/19	2:40 - 3:30 PM	A202	General Membership Meeting	Babysitting, Blood Drive, U_Matter, Winterfest Theme discussion
12/3/19	2:40 - 3:30 PM	A202	General Membership Meeting	Babysitting, Blood Drive, Winterfest Theme voting
12/6/19	3:00 - 9:00 PM	Gymnasium	NHS Holiday Babysitting	
12/17/19	2:40 - 3:30 PM	Media Center	Blood Drive Set Up	
12/18/19	6:00 - 3:00 PM	Media Center	Blood Drive	
1/7/20	2:40 - 3:30 PM	A202	General Membership Meeting	U_Matter, Winterfest
1/21/20	2:40 - 3:30 PM	A202	General Membership Meeting	U_Matter, Winterfest
1/27-31/20	All Day	Schoolwide	UMATTER Spirit Week	
2/4/20	2:40 - 3:30 PM	A202	General Membership Meeting	Winterfest
2/7/20	2:00 - 12:00AM	Commons	Winterfest Lock-in	
2/18-21/20	All Day	Schoolwide	Winterfest Spirit Week	
2/21/20	7:00 PM	Gymnasium	Winterfest Basketball Game	
2/22/20	9:00 - 2:00 PM	Commons	Winterfest Dance Setup	
2/22/20	Evening	Commons	Winterfest Dance	
2/22/20	11:00 - 1:00AM	Commons	Winterfest Dance Cleanup	
3/10/20	2:40 - 3:30 PM	A202	General Membership Meeting	Induction
3/24/20	2:40 - 3:30 PM	A202	General Membership Meeting	Induction, Blood Drive
3/25/20	3:30 - 5:30 PM	Commons	Induction Set Up	

All Member Required Events				
Date	Time	Place	Event	Agenda Main Item
3/25/20	7:00 PM	Auditorium	Induction	
3/25/20	Evening	Commons	Induction Clean Up	
4/7/20	2:40 - 3:30 PM	A202	General Membership Meeting	Welcome new members, Blood Drive, Trails/Troops
4/16/20	2:40 PM	A202	Scholarship Committee	
4/28/20	2:40 - 3:30 PM	A202	General Membership Meeting	Blood Drive, Election Information
4/29/20	2:40 PM	Media Center	Blood Drive Set Up	
4/30/20	6:00 - 3:00 PM	Media Center	Blood Drive	
5/4/20	2:40 PM	A202	Potential EBoard Information Session	
5/12/20	2:40 - 3:30 PM	A202	General Membership Meeting	Seniors Last Meeting, Election Speeches, Honors Night
5/26/20	2:40 - 3:30 PM	A202	General Membership Meeting	Election Results, Honors Night
5/28/20	Evening	Commons	Senior Honors Night	
5/31/20	1:00 - 5:30 PM	Hill Auditorium	Graduation	Rehearsal 8:00 AM 5/28/20 (Only required for Graduation Ushers)
TBD		Lakeland Trails	Trail Clean Up	
TBD		A202	Packages for the Troops	

Firm Due Dates			
Date	Time	Place	Item
9/6/19	3:00 PM	Higgins - SFSC	T-Shirt Money Due
10/25/19	3:00 PM	Higgins - SFSC	Senior Project Proposals Due
10/29/19	3:00 PM	Higgins - SFSC	1st Quarter Volunteer Hours Log
1/22/20	3:00 PM	Higgins - SFSC	2nd Quarter Volunteer Hours Log
2/14/20	11:00 AM	Kent - Mailbox	Candidate Evaluation Packets Due
3/12/20	3:00 PM	Kent - Mailbox	Candidate Evaluation Appeals Due
4/7/20	3:00 PM	Higgins - SFSC	Senior Project Reports Due
4/7/20	3:00 PM	Higgins - SFSC	3rd Quarter Volunteer Hours Log
4/9/20	3:00 PM	Kent - Mailbox	Scholarship Application
4/24/20	3:00 PM	Higgins - SFSC	Senior Cords Order Form Due
5/8/19	3:00 PM	Kent - Mailbox	EBoard Applications Due
5/20/20	3:00 PM	Higgins - SFSC	4th Quarter Volunteer Hours Log

FYI:

EBoard Meetings						
Date	Time	Place		Date	Time	Place
9/10/19	2:40 PM	A202		1/6/20	2:40 PM	A202
9/24/19	5:00 PM	A202		1/28/20	2:40 PM	A202
10/15/19	2:40 PM	A202		3/3/20	2:40 PM	A202
10/29/19	2:40 PM	A202		3/17/20	2:40 PM	A202
11/12/19	2:40 PM	A202		4/6/20	2:40 PM	A202
12/2/19	2:40 PM	A202		4/21/20	2:40 PM	A202
				5/5/20	2:40 PM	A202

Appendix B: 2019 - 2020 NHS Membership Participation Requirements

The following are considered MANDATORY as part of your membership in NHS. These will not count towards your 5 quarterly community service hours.

NHS Campus Cleanup	Must complete 1:
	Campus Clean Up 8:00 AM - 2:00 PM

Holiday Babysitting	Must complete 1:
	1 shift listed on sign up genius

Dec Blood Drive	Must complete 2 per Blood Drive:
& May Blood Drive	1 hour set up
	1 hour clean up
	1 hour working a station (eg nurse, runner, check in, etc)
	1 hour worth of supplies brought in
	*Lunch table sign ups (see Mrs. Kent for more information)

Induction	Must complete 1:
(Seniors Only)	1 hour set up
	1 hour clean up
	1 hour worth of supplies brought in

Winterfest Week	Must complete 1:
(Requirement A)	1 run pep assembly game, including procuring supplies
	1 sign up genius item of supplies brought in
	1 halftime show running
	1.5 hours clean up after the dance

Winterfest Week	Must complete 1:
(Requirement B)	6 hours of help at decoration lock in

Winterfest Week	Must complete 1:
(Requirement C)	4 hours set up on morning of the dance

Spring Event	Must complete 1:
	Participation requirements TBD

Honor's Night	Must complete 1:
(Sophomores and Juniors only)	1 hour set up
	1 hour clean up
	1 hour worth of supplies brought in

Senior Project	Must complete 1:
(Seniors Only)	Large scale community project. May be done solo or in pairs. Please see rubric or Mrs. Higgins for more details.

*** Your attendance and participation is essential to the success of the chapter and any absence you accrue, for any reason, creates a burden on the other members who must complete not only their portion of responsibilities, but yours as well. Therefore, if you miss an event, whether you are excused or unexcused, you must complete an additional 1.5 pre-approved volunteer hours for each event hour missed.

Appendix C: 2019 - 2020 NHS Volunteer Hours Log

One of the tenets of NHS is providing service to your school and local community. The hours you provide are to be VOLUNTARY (they will **NOT** count if you get paid or compensated for the service). Signatures are required of all hours, so make sure you get all information to make them count.

REQUIREMENTS: **5** hours per quarter from events listed on the NHS website or PRE-approved

DIRECTIONS: ** Fill out form in PEN. Print your name please.

** Parents are not allowed to sign as the adult in charge.

** Please mark the quarter these volunteer hours are to be designated.

** Repeated events can use "same as (date)" in the description

NAME _____

Graduation Year _____

Please mark which quarter these hours apply to: 1st Q: _____ 2nd Q: _____
3rd Q: _____ 4th Q: _____

Hours Completed	Service Date	Adult in Charge (print)	Adult in Charge (signature)	Adult in Charge (phone)
Description of Service:				

Hours Completed	Service Date	Adult in Charge (print)	Adult in Charge (signature)	Adult in Charge (phone)
Description of Service:				

Hours Completed	Service Date	Adult in Charge (print)	Adult in Charge (signature)	Adult in Charge (phone)
Description of Service:				

(more space on the back for additional volunteering)

NAME _____ Graduation Year _____

Please mark which quarter these hours apply to: 1st Q: _____ 2nd Q: _____
 3rd Q: _____ 4th Q: _____

Hours Completed	Service Date	Adult in Charge (print)	Adult in Charge (signature)	Adult in Charge (phone)

Description of Service:

Hours Completed	Service Date	Adult in Charge (print)	Adult in Charge (signature)	Adult in Charge (phone)

Description of Service:

Hours Completed	Service Date	Adult in Charge (print)	Adult in Charge (signature)	Adult in Charge (phone)

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Hours Completed	Service Date	Adult in Charge (print)	Adult in Charge (signature)	Adult in Charge (phone)

Description of Service: